

# HADLEY NIKOLE HENDRIX



## ABOUT ME

Hello! I am an Editorial Designer based in Chicago, specializing in publication design and typesetting. I work with publishers, magazines, and self-publishing authors to design, layout, and typeset the covers and interiors of their publications.

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## EDUCATION

BA in Psychology in Writing, Minor in Creative Writing, Summa Cum Laude, University of North Florida, Jacksonville, FL (2023)

## SKILLS

### Style Manuals

CMOS  
MLA  
APA

### Literary Programs

Submittable  
IngramSpark

### Open Source Software (OSS)

PuTTY

### Project Management

Google Suite  
Microsoft Office  
Notion

### Web-Building

WordPress + Elementor  
Wix

### Design

InDesign  
Procreate  
Photoshop  
Illustrator  
Acrobat Pro

## EXPERIENCE

**Hadley Hendrix** | Aug 2021–Present

### Editorial Designer

- Design and layout publications, utilizing typography, layout, color, and imagery
- Craft tailored designs that fit the needs of each publication
- Typeset every page to create an enjoyable reading experience
- Clients include Wolsak & Wynn, Lanternfish, *Mom Egg Review*, & more

**Banyan Review** | April 2021–Present

### Designer

- Oversee all design, layout, and typesetting for the magazine
- Magazine redesign in 2023
- Design an interactive Flipbook for each issue

**Reckless Records** | July 2023–July 2024

### Record Seller

- Catalogued all media (CDs, LPs, 45s, DVDs, etc.) by genre and date of acquisition to maintain an expansive music and film library
- Managed and updated inventory, correcting processing and transfer errors using PuTTY

**Talon Review** | Feb 2023 – Jan 2024

### Layout & Design Director

- Directed creative outlook for magazine issues, including typography, layout, and design

**Trio House Press** | Jan 2021–Present

### Book Designer & Typesetter

- Layout the interiors for books using InDesign, while updating poets on the production process
- Composed an InDesign manual for interns to maintain consistency and a quicker production process