

# HADLEY NIKOLE HENDRIX

hadleyhendrix.com  
hadleynikolehendrix@gmail.com

## EDUCATION

### **University of North Florida**

*Jacksonville, FL | May 2023*

**Bachelor of Arts (BA) in Interdisciplinary Studies**

**Concentration in Psychology in Writing**

**Minor in Creative Writing**

GPA: 4.0

Summa Cum Laude

## EDITING SKILLS

### **Style Manuals**

CMOS

MLA

APA

### **Literary Programs**

Library of Congress

Submittable

Ingram

Lightning Source

Bowker

## TECHNICAL SKILLS

### **Adobe**

InDesign

Photoshop

Illustrator

Acrobat Pro

### **Open Source Software (OSS)**

PuTTY

### **Social Media**

Instagram

Twitter

Facebook

### **Web-Building**

Word Press / Elementor

## LANGUAGES

English

Danish

## EXPERIENCE

### **Editorial Designer**

*August 2021–Present*

- Design and layout publications, utilizing typography, layout, color, and imagery
- Craft tailored designs that fit the needs of each publication
- Typeset every page of books and magazines to ensure an enjoyable reading experience
- I've worked with Trio House Press, Wolsak & Wynn, Featherproof Books, *Banyan Review*, and more

### **The Banyan Review | Designer**

*April 2021–Present*

#### **Designer**

- Oversee all design, layout, and typesetting for the literary magazine
- Total magazine redesign in 2023
- Publish an interactive Flipbook for each issue

### **Reckless Records | Record Seller**

*Chicago, IL | July 2023–July 2024*

- Catalogued CDs, LPs, 45s, DVDs, etc. by genre and date of when we acquired the item to maintain an expansive music and film library
- Managed and updated inventory, correcting processing and transfer errors with PuTTY software

### **Talon Review | Layout & Design Director**

*August 2020–January 2024*

- Directed creative outlook for magazine issues, including typography, layout, and design
- Utilized Illustrator, Photoshop, Procreate, and InDesign to design and layout the magazine

### **Trio House Press (THP) | Book Designer**

*January 2021–Present*

- Layout the interiors for books using InDesign, while updating poets on the production process
- Composed an InDesign manual for interns and others at the press to ensure consistency and a quicker production process